



CCL Products (India) Limited

Regd. Office: Duggirala, Guntur District, Andhra Pradesh - 522 330, India
Tel: 08644-277294, Fax: 08644-277295
Website: <http://www.cclproducts.com>, Email: info@cclproducts.com
CIN: L15110AP1961PLC000874

NOTICE OF THE ANNUAL GENERAL MEETING, E-VOTING AND BOOK CLOSURE

NOTICE is hereby given that the 56th Annual General Meeting of the Company is scheduled to be held on Tuesday, the 11th day of July, 2017 at 11.00 A.M. at the Registered Office of the Company situated at Duggirala, Guntur District, Andhra Pradesh- 522 330 to transact the business as set out in the Notice calling the 56th Annual General Meeting of the Company which has been dispatched to the members of the Company by courier along with the Annual Report for the financial year 2016-17. In pursuance of the "Green Initiative" of the Ministry of Corporate Affairs, we have emailed the aforesaid Notice along with the Annual Report to Members who had registered their e-mail ID's with Depository Participants and had consented to receive the same only through e-mail. The AGM Notice and the Annual Report have also been uploaded on our corporate website – www.cclproducts.com and on the website of CDSL - www.cdslindia.com for the convenience of the Members and are available for inspection at the Registered Office of the Company during normal hours on any working day.

Pursuant to the provisions of Section 108 and other applicable provisions, if any, of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015, the Company is offering e-voting for all its members holding shares either in physical or in dematerialised form to cast their vote electronically. The Board has appointed Mr. Y. Suryanarayana, Advocate of High Court for conducting the e-voting process in accordance with law in a fair and transparent manner. The Company has engaged the services of CDSL for e-voting facility and is available at www.evotingindia.com.

- a) All the business may be transacted through voting by electronic means.
- b) Members holding shares either in physical form or in dematerialized form, as on the cut-off date i.e., Wednesday, 05th July, 2017 may cast their vote electronically on the items of business as set out in the Notice.
- c) The dispatch of all Notices through courier has been completed by the Company on 17th June, 2017 and through e-mailing has been completed by the Company on 19th June, 2017.
- d) The voting period commences on Saturday, 08th July, 2017 (9.00 A.M.) and ends on Monday, 10th July, 2017 (5.00 P.M.). The e-voting module shall be disabled by the CDSL thereafter and voting by electronic means shall not be allowed beyond the said date. Once the vote on a resolution is cast by the shareholder, it cannot be changed subsequently.
- e) Any person who becomes a member of the Company after the dispatch of the Notice of the Meeting and holding shares as on the cut off date, i.e 05th July, 2017 would have to login using the User ID, PAN and the bank details registered as per the details provided in the Notice.
- f) The facility for voting through polling paper shall also be made available at the meeting and the members attending the meeting who have not already cast their vote by e-voting shall be able to exercise their right at the AGM.
- g) The member who cast their vote by remote e-voting prior to the AGM may also attend the AGM, but shall not be entitled to cast their vote again.
- h) Persons entitled to attend and vote at the meeting, may vote in person or by proxy/ through authorized representative, provided that all proxies in the prescribed form/authorization duly signed by the person entitled to attend and vote at the meeting are deposited at the Registered Office of the Company, not later than 48 hours before the meeting.
- i) For detailed instructions pertaining to e-voting, members may please refer to the section 'E-voting instructions' in the Notice of the AGM. Members having any queries or issues regarding e-voting may refer the Frequently Asked Questions (FAQs) and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.
- j) **Members may contact Ms. Sridevi Dasari, Company Secretary and Compliance Officer for any concern connected with e-voting at the Corporate Office of the Company at 7-1-24/2/D, "Greendale", Ameerpet, Hyderabad- 500016. Tel: +91-40-23732455, E-Mail ID: companysecretary@cclproducts.com**

FURTHER NOTICE is also given pursuant to Section 91 of Companies Act, 2013, read with rules made thereunder and Regulation 42 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 that the Register of members and share transfer books of the Company will remain closed from Thursday, 06th July, 2017 to Tuesday, 11th July, 2017 (both days inclusive) for determining the eligibility of payment of Final Dividend of Rs. 2.50/- per Equity Share of Rs. 2/- each for the financial year ended 31st March, 2017 as recommended by the Board, in its meeting held on 22nd May, 2017.

Accordingly, eligibility for payment of final dividend, if approved at the 56th AGM, will be

- (a) for persons holding shares in demat form : as per the benpos position on evening of 05th July, 2017
- (b) for persons holding shares in physical form: persons whose names appear in the Register of Members at the close of business on 5th July, 2017.

The final dividend as recommended by the Board of Directors, if approved at the 56th AGM will be paid within 15 working days from the AGM.

By order of the Board
sd/-

Place: Hyderabad
Date: 19th June, 2017

Sridevi Dasari
Company Secretary & Compliance Officer